



## Contract for Borrowing the Northwest Ohio *Silent Witness Project*

I \_\_\_\_\_, of \_\_\_\_\_  
(Printed name) (Printed name of agency/organization/program)  
agree to abide by the following conditions while borrowing the Silent Witness Project from  
Bethany House on \_\_\_\_\_.  
(Date)

\_\_\_\_\_ 1. It is understood that at least one person from our agency/organization/department will remain with the Silent Witness display at **all** times. This is to safeguard the display and ensure someone of authority is available to assist with any potential problems.

\_\_\_\_\_ 2. It is understood that at least one person from our agency/organization/department will assist with the setting up and taking down of the Silent Witness display.

\_\_\_\_\_ 3. It is understood that each Silent Witness figure will be covered by their shrouds when transported or stored.

\_\_\_\_\_ 4. It is understood that to provide an outdoor display of the Silent Witness Project proper weather conditions must apply. (Winds must be below 10mph, and it cannot be raining)

\_\_\_\_\_ 5. It is understood that any staff person or volunteer at the display will have received and read the Silent Witness Project brochure. Volunteers can read this packet to get acquainted with the history and goals of the display and to be able to answer questions by viewers of the display. All volunteers will freely pass out materials to viewers of the display and make themselves approachable for questions.

\_\_\_\_\_ 6. It is understood that if media arrives at a display, the following information will be obtained: name of media source, name of individual, and date of expected publication.

\_\_\_\_\_ 7. It is understood that any publication of flyers/posters/public service will include the phrase "The Northwest Ohio Silent Witness Project is housed and maintained at Bethany House of Toledo."

The following arrangements have been made for picking up and returning the Silent Witness display

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\_\_\_\_\_  
(Borrower's Signature) (Date)

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(Bethany House representative signature) (Date)